



**Government of Liberia
MILLENNIUM CHALLENGE ACCOUNT LIBERIA**

PRE-PROPOSAL MEETING MINUTES

**Design Review and Construction Supervision
of the Raw Water Pipeline Project
(Ref#: 4A1506/EP/007)**

March 21, 2018, 10:00 am local time, MCA-Liberia Board Room

Present:

- Tshaka Dennis, Deputy Chief Executive Officer, MCA-L
- Victor Voice, MCC Procurement Consultant
- Jacob Slewion, Procurement Director, MCA-L
- Paul Kennedy, Director of Environmental & Social Performance
- Senesse Hemoh, Project Manager
- Jorge A. Lynch, Procurement Agent Manager, MCA-L
- Malebohang Mou, Senior Procurement Specialist, Procurement Agent, MCA-L
- Melvin Nye, Senior Procurement Specialist, Procurement Agent, MCA-L
- Nyamah Kerlie, Procurement Agent Office Assistant
- Christian Neal, IT Officer, MCA-L

A. Introduction

Jorge A. Lynch welcomed all the participants, highlighted the purpose of the meeting and handed over to Mrs. Malebohang Mou (Senior Procurement Specialist), who gave an overview and clarify procurement requirements of the RFP.

B. The purpose, Scope and Context of the Meeting

The Purpose of the meeting was to explain the technical and procurement aspects of the Request for Proposal (RFP) for **Design Review and Construction Supervision of the Raw Water Pipeline Project** and to give opportunity for prospective Consultants to request clarifications. Therefore, participants were encouraged to ask questions to clarify any doubts or misunderstanding they may have had on the RFP prior to submitting their proposals.

C. Overview of the RFP and TOR

Mrs. Malebohang Mou, Senior Procurement Specialist, gave an overview and clarification on the Procurement related sections of the RFP, while Mr. Paul Kennedy (ESP Director) and Mr. Tshaka Dennis (MCA-L DCEO) provided a brief introduction of the requirement and overview of the Terms of Reference (TORs) including the scope of work of the assignment.

The dates and important aspects of the RFP were emphasized for Consultants to have a thorough understanding of the requirements. Participants were also requested to send their request for clarification by **March 22, 2018, 13:00hrs** (Liberia Time) so that responses can be issued to all Consultants by close of Business on **March 28, 2018**. Following these presentations, participants were encouraged to ask questions. After the Q&A session, the participants were informed that a formal response to all of their questions (without revealing the source) will be prepared and sent to all of the consultants that attended the pre-proposal meeting, as well as those that requested the RFP. Additionally, the minutes of the meeting, including the Q&A, will be placed on the MCA-L website.

The following are the questions from participants, including some that were received before and after the Pre-Proposal meeting:

D. QUESTIONS & ANSWERS

#	Consultants' Queries	MCA-Liberia's Response
1	Request extension of time – in order to prepare a detailed tender submission and to allow for tender dispatch time from our office, we respectfully request an extension of time of 2 weeks to April 23rd, 2018 .	This has been amended. RFP Addendum #1 is forthcoming after MCC approval.
2	Clause 6: The total number of Key-Staff months is 54 months. A further 106 staff-months is indicated for Support Staff. In order to ensure fair competition, please indicate the minimum number of total staff months that must be priced by each tenderer; noting that Clause 6.4 (Support Staff) indicates that "...above key positions are regarded as minimum staffing".	RFP Section V (Terms of Reference) Numeral 6.4, Support Staff , clearly states that the key positions are regarded as minimum staffing and that the Consultant may propose other specialists in specific areas. Furthermore, the key staff shall be supported by such support staff as the Consultant finds appropriate. If the Consultant believes that other technical Specialties are warranted, they should identify and offer justification for inclusion of those specialties in their proposals.
3	On Page 37: It is stated that "explicit signed consent of the individuals proposed" is required. Please confirm that a CV signed by the Authorised Representative of the Consultant as provided for in the draft Form Tech II (CV) will be acceptable.	Yes. It is acceptable Form TECH-11. Curriculum Vitae (CV) for Proposed Key Professional Personnel clearly indicates that Signature of Key Professional Personnel is required and if the form has NOT been

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		signed by the Key Professional Personnel, then in signing, the authorized representative of the Consultant is making declaration that that the facts contained therein are, to the best of his Knowledge and belief, a true and fair statement and that he confirms that he has approached the said Key Professional Personnel and obtained his assurance that he will maintain his availability for this assignment if the Contract is agreed within the Proposal validity period provided for in the RFP.”
4	The Design Review Phase is expected to last approximately 6 months and the Supervision Phase is indicated to be 12 months. This gives a total of 18 months. In the Programme in Appendix A, the Design Construction Period is indicated as 16 months. Please confirm which period is correct.	This has been amended. RFP Addendum #1 is forthcoming after MCC approval.
5	Clause 5.1: During the DNP, the Consultant is required to maintain on-site one Resident Engineer. However, in Table 3 the time indicated for the Resident Engineer is only 13 months. Should this figure be 24 months or, should the person to be maintained on-site during DNP be one of the Assistant Resident Engineers?	This has been amended. RFP Addendum #1 is forthcoming after MCC approval.
6	Are CVs required for Support Staff?	This is not a requirement, but the Consultant should provide a listing of all needed support staff members as indicated in RFP Section V (Terms of Reference) Numeral 6.4, Support Staff,
7	TOR Table 3 – Key Personnel: For positions 1 & 2. Please confirm that ‘Licenced Professional Engineer’ is an equivalent term to Chartered Engineer status.	This has been amended. RFP Addendum #1 is forthcoming after MCC approval.
8	TOR Table 3 – Key Personnel: for all Engineering positions, please confirm that Bachelor of Engineering qualifications will be regarded as equivalent to BSc.	This has been amended. RFP Addendum #1 is forthcoming after MCC approval.
9	Special Conditions of Contract, GCC 17.1: Please confirm that payments will be made on a monthly basis.	Payments will be made based on deliverables as indicated in the reporting requirements (see RFP Section V. Numeral 4, pages 73 to 78)
10	TOR page 81: It is specified that the estimated staff months for Team Leader / Project Manager are 5 months, but it is mentioned in the last column of the table “Must be employed full time during	The Team Leader/Project Manager is regarded as a key position. His/her input is estimated at 5 months. The estimated staff months for the key positions are regarded as minimum. The

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	design and construction". The design and construction phases last 18 months in total. Could you please clarify if the Team Leader / Project Manager's input is 5 or 18 months?	consultant is free to propose the LOE they consider appropriate to successfully implement the assignment.
11	ToR page 81: It is specified that the estimated staff months for Resident Engineer are 13 months, but it is mentioned in the last column of the table "Must be employed full time during design and construction". The design and construction phases last 18 months in total. Could you please clarify if the Resident Engineer's input is 13 or 18 months?	The Resident Engineer's input is estimated at 13 months. The estimated staff months for the key positions are regarded as minimum. The consultant is free to propose the LOE they consider appropriate to successfully implement the assignment.
12	<p>PDS, ITC 12.2 C, Page 34 (C):</p> <ul style="list-style-type: none"> • The RFP states in the PDS that the "The estimated total number of person-month for Key Professional Personnel required for the assignment is: 54." • Generally, for design review / works supervision type assignments, the Key Experts' time-input is to be considered as a minimum to be included in all bidders' proposal in order to obtain proposals prepared on the basis, to ease the evaluation of proposals and to ensure a fair competition. • Please clarify whether the Key Experts, time-input is to be considered as a minimum • Estimated man-month, do we follow your estimated time or propose something new. 	<p>RFP Section II. PDS ITC 12.2 (c) clearly states that "The estimated total number of person-month for Key Professional Personnel required for the assignment is: 54</p> <p>Please also see ITC 12.2 (c), pg. 21 of the RFP.</p>
13	ITC12.2 Total no of key personnel. Please clarify the minimum.	Key personnel is listed in RFP Section III, pg. 37.
14	<p>Qualification and Evaluation Criteria ITC 23.1 page 36 & 37:</p> <p>Could you please specify whether it is mandatory the Consultant to present MCC-funded assignment</p> <p>If so, could you please clarify in which extent the assignments shall evaluated in Criteria Organizational Capability and Experience of Consultant" (ITC 23.1)?</p>	<p>No. It is not mandatory. What is stated in the RFP means that Consultants who have previously worked under MCC funded projects/contracts should disclose and indicate those projects/contracts.</p> <p>Consultants who have no experience on MCC funded projects will not be penalized.</p>

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15	<p>Qualification and Evaluation Criteria ITC 23.1 page 36 & 37:</p> <p>Could you please specify whether “Design- Build projects funded by international donors using standard contract conditions of donors (such as World Bank, African Development Bank, etc.) and which are similar to FIDIC Yellow Book conditions (for example World Bank’s “Standard Bidding Document for Procurement of Plant Design, Supply, and Installation”) may be accepted?</p>	<p>In their proposals, Consultants need to submit the experience they have had on similar international donor-funded assignments for design build projects using FIDIC Yellow Book). Please see Section III of the RFP.</p>
16	<p>TOR 5.1. Duration of Project/Appendix A Implementation schedule, page 78 & 85:</p> <p>The text indicates that “It is estimated that the time for completion will be about 30 months (6-month detailed design/permitting phase and 12-month construction phase) and 12 months for support during the DNP”. However, the duration of the task “Design/Construction (including RAP)” in Appendix A is 16 months, and total duration of the project in the planning is 28 months. Please clarify.</p>	<p>This has been amended. RFP Addendum #1 is forthcoming after MCC approval.</p>
17	<p>5.4 of the TORs (Computer Programs, pages 79 & 80: It is stated that the Consultant shall propose a Contract Documentation System (CDS) and Software to use by the Contractor. Please specify project management software you intend for the consultant to use.</p>	<p>According to provision stated in the TOR (Section V of the RFP), the Consultant may propose a CDS and software that they consider appropriate to successfully implement the assignment.</p>
18	<p>ToR, §5.4 Computer Programs, pages 79 & 80</p> <p>It is stated that the Consultant shall propose a Contract Documentation System (CDS) and software to use by the Contractor.</p> <p>The Consultant understands that its proposal shall include the provision of this CDS and software. Please confirm.</p>	<p>Yes, the Consultant shall include the provision of CDS and software that they consider appropriate to successfully implement the assignment.</p>
19	<p>TOR 6.1 (Qualification and Experience of the firm, page 80:</p>	<p>This has been amended. RFP Addendum #1 is forthcoming after MCC approval.</p>

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	<p>Please confirm that the sentence “including the project name, description of the work performed, MCA-L address, and MCA-L contact person (name/position/phone/email)”, shall be read instead as: “including the project name, description of the work performed, Client address, and Client contact person (name/position/phone/email)”.</p>	
20	<p>ToR, § 6.2 Key experts, page 81</p> <p>It is requested for the Team Leader/Project Manager and for the Resident Engineer to be employed full time during design and construction. However, these experts' inputs estimation is not required on a full-time basis (5 month for Team Leader, 13 months for Resident Engineer).</p> <p>Could you please clarify whether these experts are required to be mobilized full-time or part-time on the project?</p>	<p>The Team Leader/Project Manager and Resident Engineer are regarded as key personnel. Their inputs estimation is regarded as minimum.</p> <p>The consultant is free to propose the LOE they consider appropriate to successfully implement the assignment.</p>
21	<p>ToR, § 6.2 Key experts, page 81</p> <p>It is requested for the Team Leader/Project Manager and for the Resident Engineer to be “Licensed professional engineer”.</p> <ul style="list-style-type: none"> • Please clarify what is meant by “Licensed professional engineer” and what justification should be provided. • In case of an Engineer graduated and working in a country where there is no legal obligation for an engineer to be licensed, could you please confirm that this criterion does not apply. 	<p>It is required that the Team Leader/Project Manager and Resident Engineer be licensed in a country where engineering is a regulated profession, there are specific procedures and requirements for obtaining a registration, charter or license to practice engineering. Licenses are obtained from the government or a charter-granting authority acting on its behalf, and engineers are subject to regulation by these bodies.</p> <p>The requirement is for a licensed professional engineer.</p>
22	<p>ToR, § 6.2 Key experts, page 81</p> <p>Is it permitted to propose the same candidate for two different Key Experts, providing the said candidate has the required qualification and experience matching the criteria of both positions?</p>	<p>No, it is not permitted to propose the same candidate for two different Key Experts.</p>
23	<p>General conditions of contract</p>	<p>The contract will be lump-sum fixed price.</p>

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	<p>The type of contract is not specified: lump-sum or time-based. According to the consultant's experience, this type of design review / work supervision assignment is usually paid on a time-based basis.</p> <p>Could you please specify whether the payments will be made on a lump-sum basis or on a time-based basis (i.e.: the payments will be made based on Experts timesheets)?</p>	<p>Payments will be made based on deliverables as indicated in the reporting requirements (see RFP Section V. pages 73 to 78)</p>
24	<p>Special conditions of the contract, GCC 17.1, page 120</p> <ul style="list-style-type: none"> • Please clarify whether payments in EUROS are allowed? • What currency are you going to use to pay the Consultants? • 	<p>Payment will be made only in USD.</p>
25	<p>Is a design and build contract in place already since this recruitment will review that contract?</p>	<p>No. The design and build procurement process has not started as yet.</p>
26	<p>Is it possible to get the two reports mentioned in the RFP (Page 64) for review to help preparation of our proposals?</p>	<p>The reports will be provided to the selected Consultant.</p>
27	<p>Tor 6.2: Key Experts, page 81:</p> <p>It is requested what time would be allotted for employment of the project manager, since the RFP said full time and at another pointed out 5 months?</p>	<p>The Project Manager's input is estimated at 5 months. The estimated staff months for the key positions are regarded as minimum. The consultant is free to propose the LOE they consider appropriate to successfully implement the assignment.</p>
28	<p>Appendix A disparity in project completion time. Please clarify.</p>	<p>This has been amended. RFP Addendum #1 is forthcoming after MCC approval.</p>
29	<p>Is the design book ready?</p>	<p>No. The design book is not ready.</p>
30	<p>Design review Estimated time but the Consultant is supposed to propose. Are you aware it will affect your stated schedule?</p>	<p>The Compact ends January 2021. All projects, including Defects Notification Periods, must be concluded within this period.</p>
31	<p>ToR, § 1.3 Existing Technical Studies, page 63</p> <p>In order to have a better understanding of the foreseen works and to provide all bidders with the</p>	<p>This has been amended. RFP Addendum #1 is forthcoming after MCC approval.</p>

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	<p>same level of information therefore ensuring a fair competition (since at least one of the consulting firms that carried out previous studies have requested to receive the RFP), the Consultant kindly requests to receive the existing technical studies for Lot 1 and Lot 2, as listed in section 1.3 of ToR (page 63).</p>	
32	<p>ToR, § 6.2 Key personnel, page 81 & 82</p> <p>The RFP provides an estimation of a total time input of 54 man-months for Key Experts and 106 man-months for Non-Key Experts. This totals to 160 man-months which, compared to the 16 months duration of design/construction phase, suggest an involvement of 10 staffs on a full time basis.</p> <p>According to the Consultant' experience, this team seems overestimated and more adapted for FIDIC Red Book contracts, which require a high intensity supervision with measurement of quantities, rather than for FIDIC Yellow Book contracts, which require lower intensity supervision and does not require measurements but rather assessment of progress of works.</p> <p>Please confirm that the Consultant may adapt the Key and Non-Key Experts time inputs according to his own experience of similar contracts.</p>	<p>The estimated staff months for the key positions are regarded as minimum.</p> <p>The consultant is free to propose the LOE they consider appropriate to successfully implement the assignment.</p> <p>This is a design build project which requires the FIDIC Yellow Book conditions of contract.</p> <p>Yes</p>
33	<p>Pre-bid meeting</p> <p>During the pre-bid meeting held on March 21th, representative noted that the Consultant shall assist MCA-L during for hiring of the Contractor. However this task does not appear either in the Terms References or in Appendix A – Implementation schedule.</p> <p>Please clarify what scope of work and tasks is expected from the Consultant for assistance in hiring Contractor.</p>	<p>This has been amended. RFP Addendum #1 is forthcoming after MCC approval.</p>
34	<p>Is the design review of service roads required or not?</p>	<p>Yes, the consultant will review all designs produced by the contractor (see Scope of Proposed Works, Numeral 2 of Section V of the RFP, pg. 64)</p>

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35	Is it a must to have the support staff from locals/local companies?	No. There is no specific requirement for hiring local personnel or local companies. That is entirely the consultant's prerogative.
36	Is accommodation will be provided by the contractor during construction phase?	No. The consultant's financial proposal must be fully-loaded
37	Is there any local registration required for our staff or the company?	MCA-Liberia will inform the Liberia Revenue Authority that the company and foreign staff are tax exempt under the Compact. However, neither the company nor the foreign staff will have to register to perform the services required.
38	Where will be the location of the site office for all parties?	The contractor is to provide the site office. Given that the contractor has not been selected, the location of the site office is unknown (see Appendix B of the RFP)
39	Contract Specialist as position#3, is it a must to be FIDIC certified or only experienced expert?	Requirement for Position No. 3 Quantity Surveyor/Contract Specialist Chartered should read "Chartered professional quantity surveyor. Minimum BSc. Quantity Surveying, Civil Eng. or Building Technology. 5 years of experience with FIDIC General Conditions of Contract (1999), including 2 years' minimum using the Yellow Book. (see RFP Addendum 1).
40	What is the number of the counter-part trainees and for how long?	This has been amended. RFP Addendum #1 is forthcoming after MCC approval.
41	What Consultant staff shall remain for Defect Notification Period?	During the DNP, the Consultant will maintain on site one Assistant Resident Engineer and a Team Leader/Project Manager in the home office.
42	The estimated input of the Team Leader (TL)/Project Manager (PM) seems to be too short for a 30 months project, with respect to clause 6.2 part 2, who should perform day-to-day activity project management. Please clarify /confirm.	The Team Leader/Project Manager is regarded as a key position. His/her input is estimated at 5 months. The estimated staff months for the key positions are regarded as minimum. The consultant is free to propose the LOE they consider appropriate to successfully implement the assignment.
43	Is it possible to propose same candidate for position (8) Environmental Specialist and position (9) Resettlement Specialist?	No. Only one candidate shall be nominated for each position.

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44	Please provide a copy of the per diem rates stipulated in Annex 7 of the MCA-Liberia Fiscal Accountability Plan (p34).	This has been amended. RFP Addendum #1 is forthcoming after MCC approval.
45	Is there a format required for the Power of Attorney (p34)?	No. There is no specific format. Consultants Must ensure that Power of Attorney demonstrate that the person signing has been duly authorized to sign the Proposal on behalf of the Consultant and its Associates (if any).
46	Is it 5 (p37 and p80) or 3 (p46) references that are required in TECH-5A?	Consultants are required to follow what is stated on Form TECH-5A; at least three (3) references is required (see RFP Addendum 1).
47	The Work Plan is required to include interim approvals by MCA-Liberia (p48). Please confirm the duration (maximum) for provision of such approvals and comments on draft deliverables, which we should allow in our programming.	Please assume 10 business days for comments and approval of draft deliverables. (see RFP Section V. Numeral 4, pg. 74, bullet #1)
48	The date of the RFP on the front cover is March 2017; please confirm that this should be March 2018, when completing TECH-1 and FIN-1.	Confirmed. The date on the cover page of the RFP should read: March 2018 (see RFP Addendum 1).
49	Is the MoU in place between LWSC and LEC (p62), to establish safe operating procedures during the construction of the pipeline, or will this be a task for the consultant during the design review?	The MoU is not in place as yet. The task for preparation of the MoU is not included in the scope of work for the Consultant.
50	Can we get copies of the Norplan-Fichtner JV design for the Lot 1 pipeline and the CH2M Hill feasibility and other reports on the Lot 2 pipeline, completed in Feb 2018 (p63)?	This has been amended. RFP Addendum #1 is forthcoming after MCC approval.
51	Since the Works Contractor is not yet in place, will the Consultant have any role in procuring this contract? The duration estimates (p78) and the implementation schedule (p85) suggest that the Consultant will be involved in the latter part (2 months) of the procurement process. Please confirm the exact activities required during this period or, if not to be involved, confirm that the design/permitting phase would be only 4 months, or overlap with the start of construction.	This has been amended. RFP Addendum #1 is forthcoming after MCC approval.

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52	During the DNP, the Consultant is to maintain an RE and TL in the home office and the inputs are to be determined by the Consultant (p79). Does this mean that the estimates for inputs during the DNP are additional to the estimates given in Table 3 (p81)? Later (p79) the estimates in Table 3 are referred to as General indications and the Consultant is instructed to "make his own determination". This was discussed at the pre-proposal conference and it was suggested that we should stick to the estimated inputs. Please clarify.	The estimated staff months for the key positions are regarded as minimum. The consultant is free to propose the LOE they consider appropriate to successfully implement the assignment.
53	If the Works Contractor has an international office involved in the design, there may be a need for the Consultant to travel to meet with the designers. Will such time and expenses incurred be payable as an addition to the scope of work?	All anticipated labor and expenses (including travel) are to be included in the Consultant's proposal for the scope of work identified in the TOR.
54	In Table 3 (p81), the TL is estimated to have 5 months input, but required to be "full time during design and construction". Please clarify.	The Team Leader is expected to be a full-time employee of the firm, but not necessarily full time on this project.
55	"Proficiency in the use of general MS Project applications (Word and Excel)" (p82) is required. Should this read MS Office? Please clarify.	This has been amended. RFP Addendum #1 is forthcoming after MCC approval.
56	The services and facilities to be provided by the Works Contractor are indicated "for the MCA-L and Consultant". Please clarify what in the list will be available for the sole use of the Consultant and what is included in the vehicle running costs (p86).	This has been amended. RFP Addendum #1 is forthcoming after MCC approval.
57	The facilities (p86) lists survey equipment and the table of support staff (p82) lists survey crew, but nowhere is a Surveyor identified. Please clarify.	This has been amended. RFP Addendum #1 is forthcoming after MCC approval.
58	<p>Page 37 indicate the key personnel. Included in the key personnel are:</p> <ul style="list-style-type: none"> • mechanical engineer • electrical engineer <p>Page 63 indicate the goals for the pipeline with the second goal as:</p> <ul style="list-style-type: none"> • Avoid pumping systems <p>CLARIFICATION QUESTION: Why are electrical and mechanical engineers included in the key personnel if one of the goals for the pipeline is to avoid pumping systems?</p>	<p>The electrical and mechanical engineers will need to be involved in reviewing the flexibility in operation for the powerhouse and safe and reliable operation of the pipeline.</p> <p>Mechanical and electrical engineers will be needed to review the mechanical and electrical designs of the intake and its proposed operations to ensure a safe and reliable supply of water through the pipeline.</p>

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59	<p>It is stated in clause (17.3) of the PDS that</p> <p>“Submission of proposals by e-mail is not permitted. However, an electronic version of the full Technical Proposal in English shall be submitted on a flash drive.”</p> <p>Please clarify whether it is mandatory to submit the proposals on a flash drive, or it is an alternative for submitting the 1 “original” and 5 “copies” of the proposal documents.</p>	<p>A Consultant must submit one (1) original and five (5) <u>Hard</u> copies of both the Technical Proposal and the Financial Proposal.</p> <p>In addition to the above-mentioned copies, Consultants are also must submit electronic version of the same Technical Proposal and the Financial Proposal. Separately sealed.</p>
60	<p>Providing that our firm had carried out multiple major projects financed by several prestigious International Funding Institutions, such as the AFDB, AFD, KFW, UNDP, ADB, and many more. Does it affect our evaluation if we have not been a part of an MCC funded project before?</p>	<p>Prior MCC funded project experience is not required.</p>
61	<p>Please clarify whether the technical and financial proposals shall consist <u>ONLY</u> of the technical proposal forms, and financial proposal forms that are included in the RFP respectively. If not, please mention other documents that shall be included in both technical and financial offers.</p>	<p>Yes. Technical and Financial forms are provided in the RFP. The consultant must follow instruction provided and soft copies of the respective forms were sent along with the RFP to all firms.</p>
62	<p>Please clarify the deadline of requesting an approval to associate with other consultants/sub consultants.</p>	<p>There is no need to request approval to associate.</p> <p>If you are planning to form an association/joint venture for this procurement, please see ITB 5.4 (page 14 of the RFP). See also, ITB 12.2 (a) and (b) page 21 of the RFP. Form TECH 1, also clearly indicate what should be included in your proposal in cases of association/Joint venture arrangements.</p> <p>For any sub-consultancy arrangements, after contract award, the MCC Program Procurement Guidelines says the following: “Any contractor or subcontractor planning to subcontract for a major item of goods, works, consultant, or non-consultant services (deemed major if valued in excess of 100,000USD) shall seek the MCA Entity’s prior written approval of the subcontractor.”</p>
63	<p>It is stated in clause (24.4) of the ITC that “The outcome of the Financial Capacity evaluation is clear YES or NO. Any Consultant that receives a NO shall not be evaluated further”. Please define</p>	<p>Financial Capacity shall be determined on the basis of financial statements submitted in accordance with Form TECH 2A of the RFP. These records will be analysed by a competent</p>

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	the criteria upon which a consultant shall be deemed capable/incapable.	finance and accounting professional in accordance with MCC Guidance on Financial Capacity Analysis for Consulting Services.
64	In page (63) of the RFP documents contains the existing technical studies that are being carried out in relation to the project. Please inform us whether the awarded consultant shall be allowed to use these studies throughout the contract duration.	Yes, the reports will be provided to the selected Consultant.
65	It is stated in table2-reports, page 73 of the RFP: Documents, that the mobilization report shall be submitted 13 weeks after the contract effective date. However, in clause (5.1), page 78 of the RFP, it is stated that the estimated duration of the design/permitting phase is 6 months. Please advise.	Regarding the Mobilization Report, Table 2 – Reports reads as follows: 4 weeks after the notification of the commencement of the Construction stage

E. CLOSING REMARKS

Mr. Jorge Lynch closed the meeting by encouraging the consultants to adhere to the instructions as outlines in the RFP and reminded them of deadline for asking questions. The meeting was therefore closed.

Attachments:

- Annex 1 – Attendance Register

These minutes were issued April 2, 2018.